

# Case Assessment — Kosovo (Fillable)

*Use this form to brief us on the dispute so we can evaluate options, risks and next steps.*

Three Baby Steps: 1) Intake & checklist 2) Assessment & strategy 3) Action & timeline

## 1) Parties & Contacts

Your name / company:

Email:

Phone / WhatsApp:

Counterparty name:

Counterparty address:

## 2) Dispute Snapshot

Dispute / matter title:

Amount in dispute (currency):

Jurisdiction / venue:

Stage:

Pre-action / negotiation

Filed / in court or arbitration

Judgment / enforcement

## 3) Facts & Key Dates

Short summary of facts:

Key dates (offers, deliveries, notices, breaches):

Limitation / expiry concerns:

## 4) Evidence Checklist

Agreements & amendments / purchase orders / invoices

Emails, messages, delivery notes, logs

Photos, recordings, expert reports

Witnesses / contact details

Other

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Page 2 — strategy, risks and preferences.

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## 5) Strategy & Risks

Key legal / commercial issues:

Preferred route:                  Negotiate                  Mediation                  Arbitration                  Court

Main risks:

Desired outcome / remedy:

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## 6) Budget & Preferences

Urgency:                  ASAP                  ≈14 days                  ≈30 days

Meeting preference:                  Call                  Video                  In-person

Reply via:                  Email/PDF                  WhatsApp                  Shared folder

Budget / constraints (optional):

Additional notes:

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## 7) Attachments & Consent

I will send files by email/WhatsApp (if not attached here).

Please send an NDA if needed.

Primary recipient email:

CC emails:

Postal/courier address (if required):