

Contract Drafting & Review — Intake (Kosovo)

We draft, review, and tighten contracts, align terms with Kosovo law, and deliver tracked-change redlines + a plain-Eng

Three Baby Steps

- 1) Intake & goals – Share the draft/term sheet, counterparties, deadlines, and objectives. We confirm scope, risks, and a short document list.
 - 2) We draft / align / redline – We prepare the first draft or tracked-change redlines, align with Kosovo law, clarify scope, payment and liability, and join negotiations if requested.
 - 3) You sign with confidence – Final clean version + marked-up version, a signing pack (signature blocks and exhibits), and a brief of key obligations.
- Timelines (typical): reviews 1–3 business days; drafting 3–7 days; rush 24–48h. We confirm the ETA at intake.

1. Client and contact

Company or individual name:

Contact person:

Phone:

Email:

Preferred language:

English

Albanian

Serbian

2. Matter scope

Type of contract:

Services / Consulting

Sales / Purchase

NDA / Confidentiality

Employment / Consultancy

Distribution / Agency

Software / SaaS / License

Shareholders / Investment

Lease

Other

Work requested:

New draft

Review & redline

Redline + negotiation support

Counterparty name & country:

Governing law / jurisdiction:

Contract language:

Deal value & currency (optional):

Signing deadline:

Negotiation support required:

Yes

No

Preferred call time:

3. Key terms to address (brief)

Scope / deliverables:

Milestones / deadlines:

Price & payment (currency, VAT, invoicing):

Term & termination:

Liability cap & exclusions:

IP ownership / licence:

Confidentiality & data protection (DPA?):

Non-compete / non-solicit (if any):

Dispute resolution:

4. Documents you have now (tick)

Draft contract / term sheet

IP assignments / licence list

Company certificates / IDs

Compliance/permits requirements

Previous contracts or templates

Data Processing Agreement / Annexes